

## COMMUNICATIONES ARCHAEOLOGICAE HUNGARIAE GUIDELINES FOR AUTHORS

*Communicationes Archaeologicae Hungariae* (CAH) is an archaeological journal published by the Hungarian National Museum, providing a platform for the publication and assessment of sites and their find material, brief articles focusing on archaeological find assemblages and book reviews. The editors welcome all papers focusing on the interpretation of the archaeological heritage of the Carpathian Basin in its cultural and social context as well as more detailed discussions of the archaeological heritage and focus articles on innovative methodological and theoretical issues with a relevance to these issues.

We accept papers in both Hungarian and foreign languages (English and German). In the case of the latter, authors are expected to submit papers written in fluent grammatical, idiomatic English/German; papers that fail to meet this standard will be returned for revision before review. CAH only undertakes the translation of the Abstract, the Keywords and a brief Summary, if necessary.

Papers should be no longer than 30–70,000 n in length. Exceptions can occasionally be made in cases of a site report or the publication and assessment of a find assemblage (but even these should be no longer than 100–150,000 n in length). All papers should contain a brief Abstract (no longer than 700 n), Keywords and a Summary (no longer than 8000 n), figure captions and the references according to the formal criteria specified below. The Editors can only undertake minimal manuscript formatting work and papers calling for major formatting work will be returned to authors for correction.

All submissions are considered by the Editorial Board based on the peer reviews. The Editorial Board retains the right to select the papers deemed suitable for publication; however, papers with a favourable peer review enjoy priority for publication in the next CAH volume.

Submission of a manuscript implies that the work described has not been published before, that it is not under consideration for publication anywhere else, and that its publication has been approved by all co-authors, if any.

### *Formal requirements*

#### *General*

The main text with the references, the figure captions, the summary and the illustrations should be submitted as separate files. Text should be prepared in Times New Roman with 1 line spacing and justified. The text and the references should be at 11-point font size, the descriptions of the features, the finds and any lists should be at 10-point font size. Headings should be in *italic* and left-aligned. There should be no additional spacing before and after paragraphs. Headings should only be numbered if absolutely necessary, in the case of three or more sub-divisions. References should be cited in the text (in abbreviated format). Use the original alphabets (e.g. Cyrillic, Greek) of the source publication. Any remarks that are relevant to the main text should be added as endnotes. In-text citations should be as follows:

#### Examples for in-text citations

Single author: (Hahnel 1988, 73, Taf. 14, 3–4)

Two authors: (Pászthory, Mayer 1998, 152)

Three or more authors: (Bajnóczi et al. 2013)

More than one work by the same author in the same year: (Kiss 2001a, Abb. 30; Kiss 2001b); works should be separated by a semi-colon

More than one work by the same author in different years: (Kiss 2001a, 143, Abb. 6; Kiss 2011b, 101–102, Fig. 2, 2, Fig. 3): if more than one illustration is cited, Fig., Abb., etc. should be added for each separate citation; the author's or authors' names should be specified in the case of each cited work

More than one work by different authors: (Stuchlík 2000, 248, Obr. 2, 4–6; Lauer mann 2003, 476–478, Abb. 202, 5–6): works should be separated by semi-colons.

Personal communication: pers. comm.

Please ensure that all references cited in the text are included in the bibliography. Page numbers should be cited wherever possible.

#### *Figures, tables*

All illustrations should be cited as Figures/Abbildungen. Figures should be submitted as .TIF files. Figure resolutions must be 300 dpi or higher, and numbered sequentially (Fig./Abb. 1–n). The image area for figures is 16.5 x 21.5 cm. The acceptable width for figures is 16.5 cm (two-column) or 8 cm (single column). Figures should always include a scale. Tables should be numbered sequentially (Table/Tabelle 1–n).

Figure captions should use the following format:

Fig. 1 Location of the site and the main excavation areas. 1: Minimal extent of the site; 2: Previously excavated areas; 3: Newly investigated area

Table captions should be as follows:

Table 1 Classification of the animal bones recovered from the site's features

Figure/Table captions should include references when citing material from another publication. Authors are responsible for obtaining all necessary permissions to reproduce material to which they do not own copyright.

#### *References in the bibliography*

Full references should be listed alphabetically at the end of the paper. For detailed guidance, please see the example references below.

Use a longer en-dash (“–”) as opposed to “-” when indicating a range of dates and pages.

Journal papers:

Torma, I. 1972: A kisapostagi kultúra telepe Balatonyörökön – Eine Siedlung der Kisapostager-Kultur in Balatonyörök. *Veszprém Megyei Múzeumok Közleményei* 11, 15–34.

Torma, I. 1996: A tokodi csoport és a dunántúli mészbetétes kerámia nyergesújfalu temetője – Ein Gräberfeld der Bronzezeit in Nordtransdanubien (Nyergesújfalu–Viscosa). *Pápai Múzeum Értesítője* 6, 43–52.

Bajnóczi, B., Schöll-Barna, G., Kalicz, N., Siklósi, Zs., Hourmouziadis, H. G., Ifantidis, F., Kyparissi-Apostolika, A., Pappa, M., Veropoulidou, R., Ziota, Ch. 2013: Tracing the source of Late Neolithic Spondylus shell ornaments by stable isotope geochemistry and cathodoluminescence microscopy. *Journal of Archaeological Science* 40, 874–882.

Ilon, G. 1992: Csészésmarkolatú kard Csöngéről (Vas megye) – Ein Schalenkaufschwert aus Csönge (Komitat Vas). *Communicationes Archaeologicae Hungariae*, 19–22.

Chapter in a book:

László, A. 2008: Il mondo di Cucuteni. Lo spazio e il tempo di una civiltà preistorica. In: Ursulescu, N., Kogălniceanu, R., Crețu, C. (eds), *Cucuteni. Tesori di una civiltà dei Carpazi*. Iași, 11–28.

Müller-Karpe, K. 1959: Beiträge zur Chronologie der Urnenfelderzeit nördlich und südlich der Alpen. *Römisch-Germanische Forschungen* 22, Berlin.

Book:

Ward-Perkins, B. 2006: *The Fall of Rome and the End of Civilization*. Oxford.

Book with a volume:

Hampel, J. 1905: *Alterthümer des frühen Mittelalters in Ungarn* 1. Braunschweig.

Edited collection:

Mattingly, D. 1997 (ed.): Dialogues in Roman Imperialism. Power, Discourse, and Discrepant Experience in the Roman Empire. Journal of Roman Archaeology, Supplementary Series 23.

Book in a numbered series:

Pászthory, K., Mayer, E., F. 1998: Die Äxte und Beile in Bayern. Prähistorische Bronzefunde IX/20, Stuttgart.

Online publication:

Tóth, Zs., Mihály, J., Tóth, A., L., Ilon, G. 2013a: „Szombathely-Oladi Plató” ásatásból származó festékanyagok és festett kerámiák pásztázó elektronmikroszkópos és rezgési spektroszkópiai vizsgálata – Vibrational Spectroscopic and Scanning Electron Microscopic study of pigment raw materials and painted ceramics excavated at ‘Szombathely-Oladi Plató’, Hungary. Archeometriai Műhely 10/2, 103–110. <http://www.ace.hu>, last accessed: 10.10.2016. 10:05.

Theses and dissertations:

Unpublished PhD thesis. Eötvös Loránd University, Budapest.

In press/forthcoming:

In press: if the work has been scheduled for publication and the publication date is known.

Forthcoming: book/article accepted for publication.

If you have any questions, please do not hesitate to contact the editors:

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